



Meeting Minutes October 15, 2012 7:00 – 8:00 pm

1. Introductions/Attendance

Erin Lockner, Aubrey Madler (minutes & meeting chair), Toni Vonasek, Elaine Matthew, Deb Sando, Bobbi Wood (library staff and PR), Debbie McLennan (new member)

2. September 10th minutes review

Deb motioned to approve the minutes, Elaine seconded, motion carried.

3. Treasurer's report

6,140.98 in checking. Aubrey requests reimbursement for 2 4-packs of packing tape and the tri-fold display easel for a total of \$147.28. We will check with library staff to get receipt for library staff training day and reimburse them. Deb motioned to approve the Treasurer's report and request for reimbursements, Erin seconded, motion carried.

4. Old business

a. Volunteer webinar series and ALTAFF membership: Toni shared the URL with Elaine so that she can take care of membership and paying for the webinar series.

b. Book sale planning: Elaine will bring \$75.00 change so we have it Friday morning. 10 volunteers are lined up for set up and take down. Elaine and Bobbi will print pumpkins that will be placed on the floor and stair rail to lead people to book sale. The Convention and Visitors Bureau has 150 signs to post around town, advertisements were also placed on UND's online community calendar of events as well as the Herald online events calendar, etc.

5. New business

a. Book rack rotation: Deb has week 1, Aubrey has week 2, Elaine has week 3, and Debbie is taking week 4—we will be careful not to miss a week. Bobbie will contact Friends if they get a large batch of donations and need more assistance with sorting.

b. Open Floor

-Book sale ideas--try evening hours for next sale to allow people to come in after work and before the weekend-- Thursday evening through Sunday. Saturday afternoon table sale—using just 1 or 2 tables on the 3rd Saturday of the month. We will try to hold a winter sale (February) to help keep books from piling up in the back.

-Haunted Stacks for families on the 27th of October- library requests up to \$100 for snacks and decorations. Library will have two author visits this month—the 19th and 23rd – they request \$20 each visit for coffee and cookies. Deb motioned to approve these requests, Elaine seconded, motion carried.

-New email should be working: friends@gflibrary.com (outlook)

-Elaine motioned to adjourn, Toni seconded, motion carried. Adjourned at 8:00pm

Next meeting: TBD—November 12th is Veterans Day, idea is to meet the week before or after and get reports from the sale, then sort books and organize the storage room.

2012 Officers: President-Ray Siver, Secretary-Aubrey Madler, Treasurer-Elaine Matthew