



MEETING MINUTES

JLG 12082- GFK Public Library

Meeting Date: October 30, 2014

Issued: November 4, 2014

Issued By: Scott Jordan-Denny

This report states our understanding of the matter discussed and the decisions and/ or status reached. Each person receiving a copy of this report is asked to review it promptly and notify the office of JLG Architects of any errors or omissions.

Meeting Information:

Date: Thursday – October 30, 2014
 Time: 2:00 pm
 Location: JLG Conference Room

Attendees/Present: (if checked)

- Brian Schill
UND/ Grand Forks Public Library
- Wendy Wendt
Grand Forks Public Library
- Todd Feland
City of Grand Forks
- Fawn Behrens-Smith
UND/ Grand Forks Public Library
- Gary Malm
Grand Forks County
- Doug Carpenter (on phone)
Alerus Financial
- Lonnie Laffen
JLG Architects
- Tracy J. Jordre
JLG Architects
- Scott Jordan-Denny
JLG Architects
- Traci Lesneski
MSR Design
- Isaac Karley
JLG Architects

Topic/Items of Discussion/Action Items	Action By	Deadline
<p>TOPIC</p> <p>1. Various team members reported on briefings with Mayor Brown, as well as City Council Members Schneider, Christensen and Bjerke</p> <ul style="list-style-type: none"> • Mayor Brown is a supporter of the project and of the downtown site • Crystal Schneider is a supporter of the project and of the downtown site • Doug Christensen is a supporter of the library, but will not support the downtown site. He is a champion of the 40th Ave/Altru site. <ul style="list-style-type: none"> ○ He believes the south site is convenient for the majority of the population, supports the growth areas of Grand Forks and, therefore, has a greater chance of winning public support and votes. ○ He believes the downtown site is inconvenient and the center of the city has shifted away from downtown ○ He is a strong advocate for developing a future-looking library and strongly recommended that the Library team benchmark new Minneapolis area libraries – specifically mentioning the library in Plymouth. • Terry Bjerke is a supporter of a new library, but isn't a strong supporter of any specific site – no proposed sites are in his Ward. <ul style="list-style-type: none"> ○ He is not in favor of raising taxes to fund a new library and believes that 40% of voters would automatically vote 'no' if there was a tax impact. ○ He recommended exploring using the new revenue stream from the proposed Fertilizer Plant and/or tapping into mills to create joint City/County/School District/Park District funding. Therefore requiring no new taxes, and potentially, not requiring a voter referendum. ○ He recommended 'going quiet' during the Legislative session to assure no compromises to other State funding requests, to wait for the Fertilizer Plant decision and to provide time for the Library Board 		

<p>to resolve issues:</p> <ul style="list-style-type: none"> ▪ Library governance ▪ Library building and property ownership ▪ Finalize the Library Foundation ▪ Initiate fundraising <p>○ He recommended the Library Board start reaching out to community ‘influencers’ to start building support and identify advocates.</p>		
<p>2. The team updated the Project Timeline to reflect some of Terry Bjerke’s ideas</p> <ul style="list-style-type: none"> • See attached photos of white board. An updated and graphically enhanced timeline will be forwarded under separate email. 		
<p>3. We discussed strategy and expectations for an upcoming City Council Working Session.</p> <ul style="list-style-type: none"> • Presentation will be by Library Board and JLG – probably Brian and Scott – with an intro from Todd. PowerPoint presentation format. No specific date was set. • Agenda: <ul style="list-style-type: none"> ○ Summarize Council Member input from briefings ○ Site Selection Study ○ Summarize progress on Library issues <ul style="list-style-type: none"> ▪ Governance ▪ Building and Property Ownership ▪ Library Foundation ○ Review Action Plan/Timeline ○ Images – ‘envisioning’ interiors and exteriors • Todd will identify a potential November and/or December Working Session date. 	Todd	11/10/14
<p>4. We will reschedule the proposed Billings MT Public Library benchmarking trip to occur early to mid-December. Orchestrate initial planning around Todd, Bret and Doug Christensen schedules. Other potential attendees are: Wendy, Brian or Fawn, Jon Holth and Scott.</p>	Scott	11/19/14
<p>5. We discussed Doug Christensen’s recommendation to benchmark Minneapolis area libraries. We decided to address that trip after the Billings MT trip.</p>		
<p>6. We reviewed the Rapid Response Benchmarking images. Individual images and comments are in the attached powerpoint. The team generally preferred images that illustrated an environment that was light-filled, airy, open and glassy. The warmth of brick, colorful spaces and a ‘homey’ feel also resonated with the team. The team generally did not like environments that were stark, cold, too-spacious (inefficient), dark or traditional/old-fashioned.</p>		
<p>7. Next Steps:</p> <ul style="list-style-type: none"> • Prep for City Council Working Session • Make progress on Library issues – governance, ownership, etc 	Scott/Brian Brian	11/19/14 11/19/14
<p>Next Meeting to be held: Wednesday, November 19th at JLG Office. Scott will finalize date and time.</p>	Scott	11/7/14