

Research Project Review and Progress Report
University of North Dakota Institutional Review Board



DATE: June 5, 2015 DEPARTMENT: Center for Community Engagement

PRINCIPAL INVESTIGATOR: Rakow, Lana; Nastasia, Diana

PROJECT TITLE: Generating Ideas Through Partnerships - A Community-University Forum

PROPOSAL NUMBER: IRB-200804-314

IF MEDICAL COMPONENT, PLEASE GIVE PHYSICIAN'S NAME:

IRB USE ONLY

FULL BOARD REVIEW REQUIRED, EVEN THOUGH ORIGINAL APPROVAL WAS EXPEDITED

CONTINUED APPROVAL, "EXPEDITED" CATEGORY #6+7

NEXT REVIEW REQUIRED BEFORE: JUL 1 2016

CONTINUED APPROVAL, BASED ON FULL BOARD REVIEW

NEXT REVIEW REQUIRED BEFORE:

SUSPEND APPROVAL, PENDING INVESTIGATION

APPROVAL TERMINATED

COMMENTS OF REVIEWER:

Signature of Chair/Vice Chair or Designee: [Signature]

cc: Dean, College of Arts & Sciences

Approval Date: 7-2-15

1. Is project complete? Yes No

2. Is project ongoing? Yes No

If No, explain below and indicate if continued approval and continuing review is desired.

3. How many subjects have been enrolled in the research project?

50 since the date of last approval, and
1182 since the initial approval

4. Is the research permanently closed to the enrollment of new subjects? Yes No

Have all subjects completed all research-related interventions? Yes No

Does the research remain active only for long-term follow-up of subjects? Yes No

5. Is data analysis complete? Yes No

*** If the research is permanently closed to the enrollment of new subjects, all subjects have completed all research-related interventions, the research does not need to remain active for long-term follow-up of subjects, and all data analysis is complete, please sign here that you would like the IRB to terminate approval for this project, and finish filling out the rest of this form.

Please terminate IRB approval for this research project
Signature of Principal Investigator Date



6. Has any additional grant money been awarded for this project in the past year? Yes No
If yes, submit a copy of the grant along with this completed form.

7. Describe any adverse events and/or unanticipated problems involving risks to subjects or others that have occurred since the last approval. If you did not report the adverse event or unanticipated problem previously, a separate Unanticipated Problem/Adverse Event Form must be submitted to RD&C with this form.

None

8. Have any additional risks with this research been identified? Yes No
Describe all benefits experienced by participants, and include a current risk/benefit assessment based on study results.

Participants benefitted from the time spent at the free forums learning from others on the topic of "Strong Communities."

9. Have there been any changes or deviations from the approved protocol since the most recent approval? Yes No If Yes, elaborate below, and submit a separate Protocol Change Form to the RD&C indicating proposed protocol changes.

a. Have any of these changes been implemented already? Yes No
If yes, please describe fully.

b. Are any protocol changes being planned for later implementation? Yes No
If yes, please describe fully. A separate Protocol Change Form must be submitted to RD&C for approval before the proposed protocol changes can be implemented.

10. Have any subjects withdrawn from the research? Yes No
If yes, state how many have withdrawn and describe the circumstances.

11. Have there been any complaints about the research since the last IRB review? Yes No
If yes, please report and summarize the complaints and your response/action.

12. Summarize any multi-site trial reports relevant to your research.

NA

13. Summarize any recent literature, findings, or other information relevant to your research, especially information about risks associated with the research.

No known new literature about conducting this type of research nor of risks.

14. Have all PI's involved with the research completed the IRB Educational Requirements?

Yes No (Educational requirements must be completed before the IRB can grant continued approval for the research project.)

15. On a separate piece of paper, provide a thorough protocol summary (approximately 300 words) giving a concise summary of the protocol's progress to date and the reasons for continuing the study or reasons for asking the IRB to terminate approval. The summary should include, for instance, an explanation of any complaints about the research, relevant multi-site trial reports, participant benefits, or a current risk-benefit assessment based on study results. Sufficient information is required in the summary so that the IRB can determine whether the proposed research continues to fulfill the criteria for approval.

16. A copy of the current informed consent document(s) (with the IRB Approval stamp), as well as a clean copy of the consent document(s) (with no IRB Approval stamp) must be submitted with this report.

17. Have there been any changes in the conflict of interest statement or situation for the Principal Investigators, research staff involved in the study, or each individual's respective family members in the last 12 months?

Yes No If yes, please describe fully on a separate sheet of paper.

Signature of Principal Investigator Lana Rakon Date 6/16/15

Current email address: lana.rakon@und.edu

Current Address: Stop 7169

This completed form should be returned to the IRB, University of North Dakota, 264 Centennial Drive Stop 7134, Grand Forks, ND 58202-7134.

Summary of the Study 2015

In 2014-2015, this project continued with the approved research protocol, planning and documenting the eighth annual community-university forum held in Cavalier, N.D., April 25, 2015. The theme was "Strong Communities." It provided a unique opportunity to learn from rural and university members about community challenges and solutions in the state of North Dakota and in northwestern Minnesota.

The community-university forum, envisioned and organized by the Community Connect project of the UND Center for Community Engagement, offers a unique opportunity to connect the University with local and regional communities, to increase awareness about and management of community resources, and to encourage civic responsibility and participation.

The forum gathered 50 community and university participants to discuss the theme of the forum. Sessions were documented through note-taking, audio, and video recordings. Consent forms were provided to each participant in registration packets, conforming to our approved protocol.

A forum planning committee of both UND representatives and community members was co-chaired by UND Center for Rural Health member Brandon Baumbach and Cavalier resident (and UND graduate) Bryan McCoy. Pre-forum site visits to Cavalier helped develop personal relationships, establish the program, and determine use of the facilities. The forum program offered a keynote speaker, Becky MCray, an expert in small town development. Other sessions addressed topics such as community organizations, health and wellness in communities, promoting community art, and improving housing and recreation opportunities. Five panel sessions featured speakers from rural communities and from UND. Participants were able to interact with each other and share ideas and experiences.

The next steps for the project are the following: 1) complete transcriptions and analysis of the sessions in the eighth forum for publication in the eighth issue of the community-university journal, *Journal of Civic Voices*; 2) begin preparations for the next forum anticipated to be held in April 2016.

A critical part of the project is to connect theory with practice and to connect research with action. Conducting research while working on this project contributes to developing insights into a new theoretical model for generating civic participation and building public media, in addition to establishing a model of an integrated public communication initiative.



CONSENT INFORMATION
Community-University Forum

Hello, and welcome to this regional Community-University Forum. We are happy that you could attend and that you are willing to share your thoughts.

This public forum has been planned by a team of university and of community partners who are establishing an on-going means for sharing project and research interests about community topics. The forum will involve faculty, students, and regional citizens in conversations leading to innovative outlets such as a journal and a website through which people from within and outside of the university can exchange information, expertise, and research results.

As a member or leader of the universities and communities of the region, you are invited to participate in this forum. Your participation in the forum, which is free and open to the public, is voluntary. We hope the forum will be beneficial to you by providing ideas in the sessions, by offering opportunities for you to network and develop new relationships, and by giving you the occasion to be involved in the discussions and the Community Connect project.

In order to carry forward the results of the forum and make them available afterward, we plan to audio and video record each session, as well as to take still photographs at the sessions. Session recordings and transcriptions, as well as summaries and analyses, may be made available publicly through various means of distribution such as published forum proceedings and an interactive website, and may be used for other educational and research purposes. These materials will be archived indefinitely at the UND Center for Community Engagement. We don't anticipate that your participation in these public sessions will cause you any harm, but you are free to choose not to attend or participate. Your decision whether or not to participate will not change your future relations with the University of North Dakota.

If you have any questions about the forum or this research, please call Dr. Lana Rakow at 701-777-2287. If you have any other questions or concerns, please call the UND Institutional Review Board at 701-777-4279.

Once again, we welcome you, and we are glad you have been able to attend and share your thoughts.

Approval Date:	JUL 2 2015
Expiration Date:	JUL 1 2016
University of North Dakota IRB	

