

April 23, 2009

Meeting: Library Task Force for Revitalization
Thursday, April 2, 2009
Grand Forks Library Meeting Room

Members in Attendance: Jim Hovey, Caprice Benoit, Doug Carpenter, Paul Holje, Dorette Kerian, Brian Poykko, Lana Rakow, Jeff Regimbal, Brian Schill, Rhonda Schwartz and Susan Mickelson

Members Absent: Ken Dawes, Ginny Dullum, Carol Lamberson, Kathy McFarlane, Brian Osowski, and Ann Pederson

Also in Attendance: David Haney, Toni Vonasek, and Marilyn Hagerty

1. Chair Jim Hovey called the meeting to order at 7:05 p.m.
2. Motion by Caprice Benoit to approve minutes of the February 12, 2009 Task Force meeting as distributed. Second by Dorette Kerian. Motion carried unanimously.
3. RFP for Library Consultant – Jim reported on the process used by the Selection Committee to determine the three finalists for consideration: Group 3 Planners of Colorado, Library Planning Associates of Normal, Illinois; and Library Consulting, PA of Minneapolis, MN. Discussion was held regarding further opportunity to review the finalists in depth and in person.

Motion by Dorette, seconded by Brian Schill, to approach the Library Board for funding to bring all three candidates to Grand Forks for on-site presentations in the coming weeks. Motion carried unanimously. Jim and Dorette agreed to serve as Task Force representatives to approach the Library Board for approval of this plan and the expenditures, if any, associated with the process. Brian Poykko pointed out that the finalists are typically responsible for any necessary expenses incurred for this type of presentation.

If possible, the Task Force felt it would be beneficial to have all presentations on the same day. Structure of the on-site visit was established as a formal presentation by the candidate, following by a Q & A session, with a two-hour time period allotted to each finalist. Jim Hovey volunteered to formulate a list of standard questions that can be directed to all participants in order to better provide a clear comparison. Susan will electronically distribute the list of standard questions to all Task Force members. Library Tri-Directors will be responsible for contacting the finalists, determining their availability in the next few weeks, and scheduling the presentations. When specific information is available, Susan will distribute to all Task Force members.

The meeting was adjourned at 8:40 p.m.

Duly submitted,

Susan Mickelson
Recording Secretary