

February 23, 2009

Meeting: Library Task Force for Revitalization  
Thursday, February 12, 2009  
Grand Forks Library Meeting Room

Members in Attendance: Jim Hovey, Kenneth Dawes, Ginny Dullum, Dorette Kerian, Kathy McFarlane, Brian Poykko, Lana Rakow, Brian Schill, Rhonda Schwartz and Susan Mickelson

Members Absent: Caprice Benoit, Doug Carpenter, Paul Holje, Carol Lamberson, Brian Osowski, Ann Pederson, and Jeff Regimbal

Also in Attendance: David Haney, Jon Halverson

1. Chair Jim Hovey called the meeting to order at 7:08 p.m.
2. Motion by Ginny Dullum to approve minutes of the January 22, 2009 Task Force meeting as distributed. Second by Dorette Kerian. Motion carried unanimously.
3. RFP Committee – Jim distributed copies of the draft Request for Proposal prepared by the committee (Paul Holje, Jim Hovey, Brian Poykko, and Jeff Regimbal). The RFP is being crafted to solicit proposals for services of a library consultant. Task Force members provided editing recommendations which resulted in the final version of the RFP, included as an addendum to these minutes. Jim will make the suggested revisions and circulate the RFP to Task Force members the week of February 16 for final input to be provided no later than Friday, February 20.

The week of February 23, the RFP will be distributed to the eleven consultants recommended by the Consultant List Committee (Caprice Benoit, Paul Holje, and Ann Pederson). The RFP will also be printed in the Grand Forks Herald and posted on the library's website.

4. Consultant Proposal Review Committee – Ken Dawes, Brian Poykko, and Jim Hovey volunteered to serve on the committee that will review the proposals that are submitted. This group plans to meet on Thursday, March 26, following the deadline for proposal submittal. If additional Task Force members are interested in serving on this committee, please contact Jim Hovey.

When the Review Committee has completed its initial perusal, they will report to the Task Force on their recommendation for the next step in the selection process for securing the services of a library consultant.

5. The meeting was adjourned at 9:05 p.m.
  
6. Next Meeting of the Task Force for Library Revitalization -- Thursday, April 2, at 7 p.m. in the Library meeting room.

Duly submitted,

Susan Mickelson  
Recording Secretary